



# THE PHARAOH HOUND CLUB OF AMERICA

## **May 2022 Board Meeting** **(Videoconference & Phone)** **May 19, 2022**

**Board of Directors Members Present:** Mary Severino (President), Luciane Terra (Treasurer) Rebecca Stephens, Lynne Tatarowicz (Corresponding Secretary), Theresa Harper (Recording Secretary), Emily Kerridge, Meredith Wille

**Board of Directors Members Absent:** Linda Witt (Vice-President)

The meeting was called to order at 5:31 pm (Pacific) by President Mary Severino.

- **Meeting Minutes**

- Theresa Harper made a motion and Lynne seconded to approve previous meeting minutes as presented.
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- **President (Mary)**

- Have been doing a lot of specialty work lately.
- We reduced the frequency of board meetings so we all need to think about the actions that need to be completed this year and do those independent of meetings.
- PHCA bylaws were voted on and passed by the membership. Mary sent complete package to the AKC and they are tentatively scheduled for the July 11/12 AKC BOD meeting.
- One item has come up that the AKC informed us of after the vote – they are requiring two words to be added to the sentence “suspended from the privileges of the AKC” they wish it to be “suspended from any of the privileges of the AKC.” Mary currently working on this issue.

- **Specialty Report (Theresa)**

- National lure coursing went extremely well. Some of the best runs I have seen in a long time. Even dogs that normally cheat madly were putting in good runs. Awards for the lure coursing were very nice and the entire process was well organized. Only negative was we kept having the line break which makes things take longer.
- Meet and Greet was well attended and the food was very good. Many thanks to Luciane for collecting money when the restaurant changed up their policy on us.

- National and Western went well with a variety of dogs winning in the ring. Most exciting things that happened were Greg and Linda locking their keys in the car the morning of the specialty and our ring steward not showing up. Both problems were resolved quickly and did not disrupt the events.
  - Weather was beautiful all weekend. The supported entries through the Hound show were very nice and continued with a variety of dogs winning.
  - Banquet was nice with excellent food and Emily did a great job with presentations.
  - A few things to note:
  - The majority of the attendees were from the Western part of the US with the exception of the Marchellettas, Hallam Hounds, Luciane, Simon, and Meredith.
  - 3 committee members/committee member couples and two additional couples donated approximately 7K of the funds for the show. This show would not have been in the black without those large donations. These large donations were utilized to provide upgraded ribbons and prizes at the Specialties.
  - The committee knew that we would only break even on shirts and expected/planned for the deficit on the banquet.
  - We also had to hire two outside judges that were on the preferred list – but the PHCA picked up the cost of one. Airline/travel expenses for the judge coming from across the country were significant.
  - The only raffle baskets at the banquet were provided by 3 committee members and one additional person.
  - Jodi Lewis donated a lovely quilt for rescue and a friend of Robert's donated another quilt.
  - Other than committee members, there were sponsorship donations from 18 people.
  - Specialty committees going forward should be very cognizant of the limited fundraising that is available and plan awards/events accordingly.
- **Annual Meeting (Mary)**
    - Annual meeting at the specialty was a casualty of not being able to get a quorum. Due to that, the annual meeting will move to Zoom and be held on July 21<sup>st</sup>.
    - Lynne to notify the membership by e-blast.
- **Nominating Committee (Mary)**
    - Nominating committee must be in place by July 1.
    - Assuming the by-laws are passed by the AKC, 3 people will be stepping off due to term limits.
    - One additional person has stated that they plan to step off the board.
    - Emily proposed that we have a meeting in a few weeks to discuss.
- **Committee Structure (Rebecca)**
    - Most info in place. Will do a round of updates and send out again for review.
    - Noted that committees form recommendations to the BOD → these may or may not be agreed to by the BOD.
- **By-Laws (Mary)**

- There has been some discussion by a few members about the requirements for a Board Code of Conduct in the by-laws. There is no specific statement in the by-laws about what that Code of Conduct will say. The incoming BOD will define the code of conduct they will adhere to at the beginning of each year.
  - Codes of Conduct are very common documents on boards/non-profits. They simply define the conduct the board agrees to hold themselves to.
  - This was discussed with the lawyer that works in the non-profit area when going through the by-laws review and they pointed Mary towards the Standards of Excellence program which lays out confidentiality, ethical principles, lack of conflict as important for codes of conducts for boards.
- **Code of Ethics (Mary)**
    - Member Julie Gwin requested a committee to review the current Code of Ethics.
    - Emily Kerridge will spearhead the Ad Hoc committee. As with the By-Laws, there will be twice as many PHCA non-BOD members as PHCA BOD members.
    - Darci, Emily, and Meredith will be the PHCA BOD members. Emily will add 6 PHCA non-BOD members to the committee.
- **Preferred Breeders List (Mary)**
    - The BOD approved grandfathering in those already on the preferred breeders list at the time the changes were implemented.
    - This topic is still under discussion and the BOD to further discuss what other clubs do via email.
- **AKC Gazette (Emily)**
    - The Gazette is still running old columns that Rita Sacks wrote and many of these have been used multiple times.
    - Laurie Laventhall has asked that she gets to define when this changes and that she will reach out to Emily and Rebecca when she is ready to pass this on.
- **Treasurer's Report (Luciane)**

<b>Account Balance</b>	<b>4/30/2022</b>	<b>3/31/2022</b>	<b>4/30/2021</b>
Wells Fargo – Business Checking	\$ 16,819	\$ 21,710	\$ 7,679
Wells Fargo – Business Market Rate Savings	\$ 14,415	\$ 14,415	\$ 14,414
Wells Fargo – Pam Haig Mem. Rescue Fund	\$ 28,108	\$ 28,108	\$ 28,264
PayPal – The Pharaoh Hound Club of America – <a href="mailto:PHCATreasury@gmail.com">PHCATreasury@gmail.com</a>	\$ 2,245	\$ 1,417	\$ 194
<b>Total</b>	<b>\$61,587</b>	<b>\$65,650</b>	<b>\$50,551</b>

- Federal and State (DE) tax have been filled out as per applicable laws and regulation. General Liability and Officers Insurance have been renewed for 2022.
- Sheila Hoffman working with Mary Severino ordered brochures for the Tampa MTB event on Saturday April 23. Tampa MTB was led by Ooneen McGettigan with help of LaRee Sam Drolet. AKC has changed their process and stipend will be mailed to club Treasurer. No additional information at this moment.
- The 2022 National/Western Specialty was a success and brought a net profit of over \$ 8,000 (\$ 3,500 being a roll-over from 2021 National and Western Specialties). Robert Newman and team turned all the monies and expense information in record time, within weeks after the Specialty. Their quick turn-around allowed the financials to be prepared in time for this Board meeting. It is important to observe though that the financials are draft as the Specialty team just received it and is reviewing all the numbers. In other words, the 2022 National/Western Specialty financial below is still subject to change.
- In addition to the net profit of over \$ 8,000, the 2022 National/Western Specialty brought \$300 for the Pam Haig Mem. Rescue Fund. The rescue money came from Greg and Linda Witt, the highest bidders on the PHCA Rescue raffle quilt created by Jodi Lewis. Thank you, Jodi Lewis and Greg & Linda Witt, for their generosity supporting Pharaoh Hounds in need!
- It is interesting to note that 4 of the last 5 PHCA Nationals revenues were within a very narrow range.

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### PHCA National Events Revenue

2022*	2021**	2020	2019	2018	2017
\$13,835	\$7,761	cancelled	\$12,451	\$12,072	\$12,338

\* An additional \$3,500 came from 2021 profit roll-over

\*\* Event kept as minimal as possible per PHCA Board request. The event was planned at the beginning of 2021, at the time of still high uncertainty due to the pandemic and numerous events cancellations

National / Western  
CA, April 14-17, 2022

**DRAFT**

**Income**

Sponsorship	\$ 4,670
Merchandise	\$ 2,297
Banquet	\$ 1,700
Entry fees – conformation <sup>1</sup>	\$ 2,750
Entry fees – LC / Triathlon	\$ 1,008
Basket Raffle	\$ 410
Net 50/50 Raffle	\$ 250
Silent Auction <sup>2</sup>	\$750
Roll-over revenue from 2021 National & Western	\$ 3,500
<b>Total income</b>	<b>\$ 17,335</b>

**Expenses**

Square fees <sup>3</sup>	\$ 176
PayPal fees	\$ 121
Merchandise	\$ 2,311
Trophies	\$ 1,773
Banquet	\$ 2,577
Secretary Service Fees <sup>1</sup>	\$ 684
Sweepstakes Distribution <sup>1</sup>	\$ 88
AKC fees <sup>1</sup>	\$ 267
Miscellaneous Expenses <sup>4</sup>	\$ 532
Judge fees & expenses	\$ 737
<b>Total expenses</b>	<b>\$ 9,266</b>
<b>Net income</b>	<b>\$ 8,069</b>

<sup>1</sup> Apr 15<sup>th</sup> Western conformation entries (\$ 1,380), National conformation entries (\$ 1,280) and catalog (\$ 90) income. Net provided by DogiZibit (Secretary) after reduction of service fees, sweepstakes distribution, and AKC fees

<sup>2</sup> An extra **\$300** was gathered towards rescue

<sup>3</sup> Square fees are deducted from the revenue in QuickBooks

<sup>4</sup> Miscellaneous Expenses include site fee, insurance, and trophies shipment

\*\* Lure coursing and triathlon ribbons, trophies (wooden signs, basket, toys, and treats), ringside amenities (water and participation treats), judge and field crew gifts, and AKC fees (trial application fee and dog per capita fee for lure coursing) were all paid by **Darci Kunard** totaling **\$1,065.68** and are not accounted above

\*\* Welcome bags (with items like hand sanitize, emergency kit, notepads and pens, sunscreen, etc.), toys and pharaoh themed items for sweepstakes trophies, and ringside and banquet items (such as 50/50 and raffle tickets, liver and bags for bait bags, gift tags, etc.) were all paid by **Theresa Harper** totaling **\$2,639.58** and are not accounted above

\*\* Ribbons for National and Western, including sweepstakes, were all paid by **Linda and Greg Witt** totaling **\$771.23** and are not accounted above

- **Specialty Committee (Meredith)**

- LaRee Drolet and Michelle Sheridan sent in a proposal for a 2023 National in Florida.
- Meredith not been getting info sent to her.
- Proposals due June 20<sup>th</sup>.
- Alternative is that the National be tied to the Eastern but Julie does not want to do it. Meredith would organize the National.

- **Additional Discussions**

- Should we consider foreign judges for next preferred judges list? Need to determine how to get lists to vote on.
- We need to find a replacement webmaster for Cynthia Guinn. She has kindly agreed to stay on until we locate that person and has provided a job description. We need to e-blast this to the membership.
- A member has suggested that we increase dues. Proposal of individual dues going from \$30 to \$35 and family going from \$35 to \$40. This needs more discussion in light of the soaring prices of everything right now.

Theresa moved to adjourn the meeting; Lynne seconded the motion. It was unanimously approved, and the meeting was adjourned at 7:32 PM (Pacific).

Respectfully submitted by:

Theresa Harper  
PHCA Recording Secretary